

**PROVISION**

**MINISTRY OF EDUCATION AND SCIENCE  
OF KYRGYZ REPUBLIC**

**«APPROVED»**

**«ASSERTED»**

**By the Academic Council  
of KSTU named after I. Razzakov**

**Rector of KSTU  
named after I. Razzakov  
M.J. Dzhamanbaev**

**Protocol № 9  
27 May 2020**



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**PROVISION**

**“Public Procurement and Logistics Observatory in the Kyrgyz Republic (PPLO)” at the Department of Logistics of the Kyrgyz State Technical University named after I. Razzakov**

**The regulation was developed on the basis of Decree of the Government of the Kyrgyz Republic dated May 29, 2012 № 346 “REGULATIONS on the Department of a Higher Educational Institution of the Kyrgyz Republic” and the Labor Code of the Kyrgyz Republic**

**A. Background:**

1. The “Public Procurement and Logistics Observatory in the Kyrgyz Republic (hereinafter - PPLO) is a research and development unit of the Kyrgyz State Technical University named after I. Razzakov, without the status of an independent legal entity.
2. The mission of the PPLO is to assist the Government of the Kyrgyz Republic in improving the transparency and practice of public

procurement, contributing to an overall increase in efficiency and results.

3. PPLO carries out its activities in accordance with the Law of the Kyrgyz Republic "On Education", Decree of the Government of the Kyrgyz Republic dated May 29, 2012 No. 346, other regulatory legal acts of the Kyrgyz Republic, and the Charter KSTU and the Regulation on PPLO KSTU approved by the rector of KSTU.

## **B. Goals and objectives:**

4. The purpose of the activity is to collect and analyze data in the field of public procurement in the Kyrgyz Republic, to facilitate the exchange of information between various stakeholders in the field of public procurement.
5. The main goal of the PPLO is to serve as a research center in the field of public procurement, which will contribute to the overall improvement of the transparency and practice of public procurement, efficiency and results through advocacy and capacity building.
6. In order to achieve its goals, the PPLO will carry out monitoring and capacity-building activities in the public procurement system.
7. PPLO performs the following main functions:
  - Assessment of the effectiveness of the public procurement system using adequate performance indicators;
  - Sharing knowledge and valuable suggestions for improving public procurement;
  - Exchange of international best practices in the field of procurement cycle management through seminars and other means for government and municipal workers.
8. According to the functional purpose of PPLO is:  
KSTU analytical research unit using public procurement data for

analysis from open sources (portal <http://www.zakupki.gov.kg>), secondary data sources available to the public.

### **C. Organizational basis of activity:**

9. PPLO includes faculty, graduate students, doctoral students, researchers, academic support staff, providing analytical, research work and teaching the modules properly scientific, theoretical, methodological and organizational level consultants, experts, specialists of procuring entities and the authorized body for public procurement, representatives of the business community (suppliers, contractors) are also involved.
10. Training and research laboratories carrying out research work in the scientific direction of PPLO assigned to the PPLO.
11. The organizational structure and staffing of the PPLO are approved by the rector of KSTU in accordance with applicable law.
12. The activities of PPLO are funded by Grants from the World Bank.
13. For the implementation of the objectives, the PPLO KSTU check in a special account for monetary transaction in accordance with the approved budgets of Grant funds of the World Bank.
14. PPLO is created as part of the Department of Logistics of KSTU in direct subordination of the rector of KSTU.
15. PPLO is created by order of the rector of KSTU on the basis of a signed Memorandum with the World Bank and the consent of the academic council of KSTU.
16. Reorganization of PPLO (separation, integration and re-profiling) is carried out by order of the rector of KSTU in coordination with the World Bank and on the basis of the relevant decision of the academic council of KSTU.

17. Direct management of the PPLO is carried out by the Director, appointed by order of the rector of KSTU in coordination with the World Bank.
18. Applicants for the position of Director must have the following competencies:
  - academic degree and academic title in the field of logistics and public procurement;
  - experience in the field of logistics and public procurement;
  - certificates and diplomas of the international level in the field of logistics and public procurement;
  - sufficient knowledge of English.
19. Director of I PPLO:
  - participates in the work of the structural divisions of the university, where the issues of PPLO activities are discussed and resolved;
  - develop the work plan of the PPLO and distributes it among the employees in accordance with their approved functional responsibilities;
  - manages the educational, teaching, research, scientific and methodological activities of the PPLO and laboratories;
  - coordinates and supervises the work of the members of the PPLO on research work in the field of public procurement in the Kyrgyz Republic;
  - involves consulting firms, individual consultants to fulfill the goals and objectives of PPLO;
  - manages the funds of a special account in accordance with the budget approved by the World Bank;
  - submits to the university administration proposals for hiring, dismissing and moving employees of the develop the work plan, their moral and material incentives, as well as disciplinary measures;
  - submits to the university administration proposals on the formation

of the structure and staffing of the develop the PPLO solves issues together with other structural units of the university in order to ensure the necessary conditions for the research work of the PPLO;

- prepares reports on the activities of PPLO for each year and submits to the academic council of the university for consideration.

20. The Director's individual work plan is discussed at a meeting of the PPLO and approved by the vice-rector for science.

21. The Director of the PPLO is personally responsible for the activities of the PPLO. The terms and forms of the activity report for the period of his work in this position are established by the rector of the university and the World Bank.

22. The staffing of the PPLO:

<b>Names</b>	<b>Position</b>
Akylbek Umetaliev	Team Leader
Kydykov Azizbek	Content developer
Puzikov Aleksandr	Web developer
Muktarbekova Rasita	Graphic designer
Chomoeva Baktigyl	Public procurement specialist
Murzalieva Madina	Administrative/Finance specialist
Bespalov Dmitryi	Expert analyst
Emilbekov Dastan	Technical specialist
Bublikova Julija	Translator

23. The termination of the PPLO activity is carried out by order of the rector of KSTU in coordination with the World Bank and on the basis of the relevant decision of the academic council of KSTU.

Agreed:

Vice-rector for UR	agreed	Chynybaev M.K.
Vice-rector of the Academy of Arts	agreed	Bekboyev A.R.
Vice-Rector for Science	agreed	Sultanalieva R.M.
Planning Department	agreed	Kurmanova N.
HR department	agreed	Musaev A.K.
Lawyer	agreed	Israilov A.Zh.